



SJE SELECT

Application Form

*The Academy of Experts
2 South Square
Gray's Inn
London WC1R 5HT*

DX 283 London Chancery Lane

Tel: 020 7637 0333

Fax: 020 7637 1893

email: admin@academy-experts.org

SJE | SELECT

What is SJE SELECT

SJE SELECT is an independent service offered by The Academy of Experts to the legal professions for the selection of independent qualified Single Joint Experts.

The Single Joint Expert which was introduced in 1999 through the civil procedure rules (CPR) has forced opposing sides in an action to agree on a single expert to investigate and give opinion for both sides. CPR also gave the courts the power to impose an SJE where the parties are unable to agree.

By providing an independent service the Academy is in a position to provide a selection of 'neutral' Experts that the parties can actively agree on without the imposition from the court.

What does SJE SELECT Provide?

To ensure that the Parties maintain the maximum amount of control over the process The Academy offers a number of options.

With the information supplied and depending on the parties' preference The Academy will:

- Select an appropriately qualified independent expert for the parties to appoint; or
- Provide up to three experts from whom the parties may jointly select an SJE to appoint; or
- When the application is from one side only, will if requested approach the other side as a neutral intermediary with a selection .

In addition to selecting an Expert who is competent to accept an instruction for a case, information provided by the applicant will be used to minimise the risk that those selected have a conflicts of interest.

All SJE SELECT experts will have agreed to be bound by The Academy's Code of Practice for Experts and will comply with appropriate Models and Guidance.

What does it cost?

SJE SELECT is a premium service from The Academy of Experts which can save many hours of fruitless research and frustration. The fee of £100

will only be charged when the process has been completed by The Academy and the appropriate details as requested have been forwarded to the applicant.



Notes on Completion of the Application Form

- 1: Failure to supply any information requested may result in processing delays.
- 2: For the purposes of this service the 'Applicant' shall be all those on whose behalf the form has been completed.
- 3: The fee for SJE Select (£100 + vat) may be paid either jointly by the parties or by one nominated party. The party responsible for payment should be shown clearly. All of the applicants will be jointly and severally liable for the fee.
- 4: The completed form, along with any accompanying documentation, should be submitted via any of the following:

Fax: 020 7637 1893
Email: admin@academy-experts.org
Post: The Academy of Experts
2 South Square
Gray's Inn
London WC1R 5HT
DX: 283 London/Chancery Lane
- 5: The information given on the reverse of the form may be shown to any potential nominee whom The Academy approaches in the course of trying to satisfy a request.
- 6: Although the SJE was specifically created by CPR they can also be used in Arbitration, Family or other matters. Please indicate for which process the SJE will be required.
- 7: If the 'Geographic Location' of the Expert is of particular importance please give full details of the requirements.

SJE SELECT



Please note that the following information, on this page only, will not be shown to any potential appointees.

Case Number: _____
Court: _____
Track: _____
Deadlines: Details of SJE ___/___/___
Appointment of SJE ___/___/___

Official use only:

Reference: _____
Received: ___/___/___ Payment: YES/NO
Completed: ___/___/___ Application: Single/Joint
Paid: ___/___/___ Billing: Single/Joint
Appointed: _____ Deadline: ___/___/___

Details of Instructing Parties:

The Parties

1st Claimant*

Party

Case Reference: _____

Name: _____

Solicitor

Firm: _____

Contact: _____

Address: _____

DX: _____

Tel: _____

Fax: _____

Email: _____

Signed: _____

1st Respondent*

Party

Case Reference: _____

Name: _____

Solicitor

Firm: _____

Contact: _____

Address: _____

DX: _____

Tel: _____

Fax: _____

Email: _____

Signed: _____

Form completed on behalf of:

Claimant

Respondent

Jointly

SJE Select fee (£117.50 inc vat) to be paid by:

Claimant

Respondent

Jointly

*If there are any additional parties please give their details on a separate sheet

Options

Please place a tick beside one option:

- 1: The Academy to select an SJE on behalf of all the parties who will appoint
- 2: The Academy to provide a list of up to three suitable names to enable an SJE to be selected and appointed by the parties.
- 3: The Academy to approach the Claimant/Respondent* with the name of a suitable SJE.

* delete as appropriate

Important



Note to Applicant: The information on this page will be shown to any possible Single Joint Expert

Note to Expert: The following information which has been given by the Applicant is confidential and must not be passed on to a third party without the express permission of either The Academy of Experts or the Applicant.

Details of Case and Area of Expertise required:

Expert required for: Litigation
 Arbitration
 Family
 Other (Please Specify _____)

General Field of Expertise: _____

Specific Knowledge/Experience: _____

Brief details of case: _____

Geographic Location: _____

Language Requirements: _____

Expected timetable (especially any fixed dates):

Final Report required by: ___/___/___

Expected dates for Court Appearance: ___/___/___

Additional Information:

Specific Training Required:

Number of Instructing Parties:
Claimant: ___
Respondent: ___

Case Track: Small Claims
 Fast
 Multi
SJE Instructions: Joint
 Separate

Note:
1: If appropriate please give details (including full name and address) on a separate sheet of paper of any experts who we may not approach. Please tick here if such a sheet is enclosed with this application:
2: Please tick here if the names of the parties cannot be revealed to prospective experts: